

**ISLAND AVENUE SCHOOL**

Date \_\_\_\_\_

Dear \_\_\_\_\_,

My child \_\_\_\_\_,

Will be a pick-up today by \_\_\_\_\_

Will be staying after school for \_\_\_\_\_

Comments \_\_\_\_\_,

**PLEASE REFRAIN FROM MAKING CHANGES TO  
YOUR CHILD'S DISMISSAL PLAN AFTER 3PM  
UNLESS IT'S AN EMERGENCY**

**THANK YOU**

\_\_\_\_\_  
**PARENT'S SIGNATURE**

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